

ARCHWAY GLENDALE TEXTBOOK FORM

Student Name: _____ Teacher: _____

Subject:	Book Title:	Book #:
Issued Condition (please note if slight damage):		
Returned Condition:		NOT RETURNED POOR
Subject:	Book Title:	Book #:
Issued Condition (please note if slight damage):		
Returned Condition:		NOT RETURNED POOR
Subject:	Book Title:	Book #:
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Returned Condition:		NOT RETURNED POOR
Subject:	Book Title:	Book #:
Issued Condition (please note if slight damage):		
Returned Condition:		NOT RETURNED POOR
Various	Community Books	
Book:	Issued Condition:	Returned Condition: NOT RETURNED POOR
Book:	Issued Condition:	Returned Condition: NOT RETURNED POOR
Book:	Issued Condition:	Returned Condition: NOT RETURNED POOR
Book:	Issued Condition:	Returned Condition: NOT RETURNED POOR
Book:	Issued Condition:	Returned Condition: NOT RETURNED POOR

Each year students are issued books that are the property of Archway Glendale. Students are responsible to keep these books in good condition. You will be responsible for the full replacement cost of any books that have been damaged, torn, written or highlighted in or lost. Replacement cost will vary.

I agree to return all textbooks issued by Archway Glendale in good condition at the end of the school year. I understand I will be charged the full replacement cost for any book which is lost or damaged beyond repair (this includes water damage, missing, ripped or torn pages, highlighter, pen, or excessive pencil markings). No assessment fees will be applied for responsible wear and tear. Any remaining textbook deposit funds from the current school year will roll over to the next school year. Upon the withdrawal of a student, a refund will be issued minus any assessment fees due to damage or loss.

Parent Signature: _____ Date: _____

FOR TEACHERS ONLY

If a book is returned in poor condition or not returned, please return this form and book (if applicable) to the school office at the end of the school year.