



ARCHWAY CLASSICAL ACADEMY | GLENDALE

A Great Hearts Academy

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Library Agreement

“There are many little ways to enlarge your child’s world. Love of books is the best of all.”

–Jacqueline Kennedy Onassis

Mr. Kersting and the library team have taken great time and care to fill the Archway Glendale School Library with beautiful books. We are very excited to be able to allow our students the opportunity to access these great works of classic literature, breathtaking picture books and stories of great virtue. Students are responsible to help Archway Glendale care for and maintain our beautiful library by taking care of all books and materials in the library.

I, _____ agree to take care of all books and materials that I use in the school library.
(student name)

Students are responsible for the care and safe return of all items borrowed. Parents/guardians are responsible for the replacement or cost of lost or damaged materials borrowed by their child. The number of books students will be allowed to checkout at one time is determined by grade level and outlined below. Students must return materials within 13 days of checkout. Materials that are overdue will result in temporary loss of checkout privileges until overdue books are returned.

- ✓ Kindergarten – First Grade students may checkout one (1) book at a time.
- ✓ Second – Fifth Grade students may checkout two (2) books at a time.
- ✓ Special permission for more materials may be granted when necessary for an assignment

In the event that a library item is lost or damaged, the item will need to be replaced and will result in a temporary loss of checkout privileges until the items are returned or replaced. It is the parents/guardians responsibility to replace the lost or damaged item(s) or pay to have the items replaced. Books that are replaced by the parents/guardians must be the same print, publication, edition as the lost or damaged item. All lost or damaged materials will be subject to an additional \$2.00 processing fee in addition to the replacement cost.

Student Signature

Parent/guardian Signature

Student’s Full Name: _____ Grade Level: _____
2019/2020 school year

FOR OFFICE USE ONLY

Class: _____

Teacher: _____